

**Minutes of Meeting  
CEMETERY BOARD  
INFORMAL FACT-FINDING CONFERENCES  
SEPTEMBER 8, 2009**

The Cemetery Board convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Mike Kirsch, Board Member presided. No other Board members were present.

Ilna LaPaglia appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case  
Lic = Licensing Application  
RF = Recovery Fund Claim

C = Complainant/Claimant  
A = Applicant  
R = Respondent/Regulant  
PB=Principal Broker  
SA-Sales Agent  
W = Witness  
Atty = Attorney  
Inv = Investigator


**Participants**

Bethel Cemetery Company, Inc.  
File Number 2010-00857  
**(NO DECISION MADE)**

James A. Click – A  
Gloria Click – W

The meeting adjourned at 11:08 AM

Virginia Cemetery Board

  
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Kenneth R. Ball, Chair  
Randy Gleason

  
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Jay DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Mike Kirsch  
Title: Presiding Board Member
3. Agency: Cemetery Board
4. Transaction: Informal Fact-Finding Conferences on September 8, 2009
5. Nature of Personal Interest Affected by Transaction: None
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6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

None

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(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Mike Kirsch  
Signature

Sep 3, 2009  
Date